

RED BANK CHARTER SCHOOL-08007720 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Components and Quantities - Review Period	RED BANK CHARTER SCHOOL	409	05/18/2019	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 06/10/2019 09:31 AM	CAP Accepted			
	CAP Submitted DAVID BLOCK 05/16/2019 02:45 PM	The SFA worked with the Food Service company, as well as more closely with the Food Service Director, to accurately produce daily production records and supporting documentation to make sure that menus are in compliance with the meal pattern for future months. Additionally, portion left over and reimbursable and non reimbursable counts have begun to be counted to ensure compliance within our records.			
	Flagged Dianne Kennedy 04/18/2019 09:39 AM	For review month of March, production records were incomplete. Portion left over and reimbursable and non reimbursable counts were not recorded. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Recommend Production Record training webinar. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	RED BANK CHARTER SCHOOL	404	05/18/2019	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 06/10/2019 09:31 AM	CAP Accepted			
	CAP Submitted DAVID BLOCK 05/16/2019 02:45 PM	Signage has been posted at or near the beginning of the serving line/serving area.			
	Flagged Dianne Kennedy 04/18/2019 09:40 AM	4/16: Breakfast Observation their were no signage of OVS. Handed copies of OVS sign and they were up by lunch. Signage must be posted at or near the beginning of the serving line/serving area (including classrooms, if applicable) identifying the components of the reimbursable breakfast. Posting only a menu does not meet this requirement. Recommend OVS breakfast and lunch training webinar. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	RED BANK CHARTER SCHOOL	401	05/18/2019	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Dianne Kennedy 06/10/2019 09:31 AM		CAP Accepted		
	CAP Submitted DAVID BLOCK 05/16/2019 02:49 PM		The corrective action taken was a primer for the staff/cashier in regards to what constitutes a meal and is thus reimbursable. Since May 3, 2019, all meals and components have been verified by the cashier, as well as spot checked by the food service director.		
	Flagged Dianne Kennedy 04/18/2019 09:42 AM		<p>4/17 Lunch Observation: Student only took milk and was charge a reimbursable meal. Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>4/16 Breakfast Observation: two students were missing a fruit component and nine students only had two items on their tray and all were claim as reimbursable. Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>		
On-Site Assessment Tool	Certification and Benefit Issuance		126	05/18/2019	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 06/10/2019 09:31 AM		CAP Accepted		
	CAP Submitted DAVID BLOCK 05/16/2019 02:50 PM		This application was corrected on May 3, 2019.		
	Flagged Dianne Kennedy 04/18/2019 09:45 AM		Incorrectly determined application was found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) Refer to SFA-1. The SFA must indicate the date of correction for all application errors.		
On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	RED BANK CHARTER SCHOOL	318	05/18/2019	CAP Accepted

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Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Dianne Kennedy 06/10/2019 09:30 AM	CAP Accepted			
	CAP Submitted DAVID BLOCK 05/16/2019 02:53 PM	Corrective action was taken by retraining the cashier/staff to understand where the point of sale actually takes place. This was in conjunction with increased training on what constitutes a full reimbursable meal as per the guidelines of offer v. serve.			
	Flagged Dianne Kennedy 04/18/2019 09:44 AM	Students were recorded as receiving a reimbursable lunch in the electronic POS system prior to actually receiving a lunch. An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. The State Agency has determined that the inaccurate counting of meals observed at lunch is an ongoing systemic problem. The meal counting system must be corrected. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.			
Off-Site Assessment Tool	Community Eligibility Provision		2109		CAP Removed
Corrective Action History	CAP Removed Dianne Kennedy 04/18/2019 09:53 AM	CAP Removed			
	Flagged DAVID BLOCK 10/02/2018 09:10 AM				
Off-Site Assessment Tool	Meal Counting and Claiming		308		CAP Removed
Corrective Action History	CAP Removed Dianne Kennedy 04/15/2019 12:18 PM	CAP Removed			
	Flagged DAVID BLOCK 10/02/2018 09:41 AM				